



## **SLEEPY HOLLOW INN 2025 WEDDING RESERVATION DETAILS**

We are very excited to host your wedding at Sleepy Hollow! Our goal is to make sure your stay here is fun, comfortable, and memorable. We have included helpful information below that a wedding couple should know before reserving. The **Sleepy Hollow Wedding Package** includes the entire inn for two nights, the Round Barn, the Pavilion, and grounds. Details of the package are below:

### **THE INN**

- Eight guest rooms (maximum 22 people)
- Private use of the upstairs and downstairs living rooms and dining room
- Rooms can be heated or cooled
- Optional Breakfast for your guests (per day price detailed below)
- Inn Kitchen is available with refrigerator access for an additional fee detailed below.
- Check in is at 3 pm and check out is at 11 am.
- The two-night inn rental of \$2,940 + 9% tax (\$1,470 per night + 9% tax) is included in the package price.

### **THE ROUND BARN & PAVILION**

- Private use of our Round Barn Event Center and Pavilion
- Barn seats up to 165. The winter maximum is 140.
- Barn catering kitchen has two gas ovens, two microwaves, commercial dishwasher, refrigerator/freezer, and a commercial coffee maker
- Sound system in the Barn with ability to play music inside and outside
- Two accessible restrooms in the barn
- The barn can be heated or cooled
- 40' x 40' covered pavilion, with a covered outdoor caterer area adjacent to the pavilion
- Four electric heaters for the pavilion that provide localized heat only
- Sidewalls for the Pavilion, drop-down, white with cathedral windows (additional fee)
- Full inventory list can be found on the last page: five-foot round tables on the main floor; 7 four-foot round tables on the balcony, 4 buffet tables of various sizes

### **BONUS!**

- The Meadow Cabin with bunks for four people includes a small refrigerator and little stove.
- Four lean-tos in Molly's Meadow, plus unlimited tent camping
- Campers can be added to the Sleepy Hollow prepared Breakfast for \$15 pp
- Firepit with swing seating. (Note: Bring your own firewood if you plan to use this.)
- Six outdoor picnic tables.
- Two portable speaker systems (chargeable) with cord microphones and a microphone stand
- Trail passes (skiing, snowshoeing, hiking, or biking) for all event attendees. Rentals of ski or snowshoe equipment are not included.
- Our solar panels offset 100% of the electricity used for your event!

## PRICING

2025 WEDDING PACKAGES	PRICE
<i>Vermont Special:</i> 3-Day Venue Package Weekends from Jan. 1 - May 24, Oct. 25 - Dec. 31, and mid-week year-round	\$4,950 + 9% tax
<i>Summer Love:</i> 3-Day Venue Package Weekends from May 24 - August 29	\$8,550 + 9% tax
<i>Peak Foliage:</i> 3-Day Venue Package Weekends from August 30 - October 24	\$9,250 + 9% tax

WEDDING OPTIONAL ADD-ONS	Price
A Night at the Inn Before/After a 3-Day Event	\$1,200 + 9% tax
Rehearsal Dinner or Friday Night Gathering	\$250 + 9% tax
Use of Pavilion Sidewalls (white panels with arched cathedral windows)	\$175 x 9% tax
Breakfast Prepared By Sleepy Hollow <i>Breakfast can be added for both mornings at the inn. It is \$250 + 9% tax per day and includes the guests staying in the inn (22 people). For an additional \$15 per person, campers can add on breakfast. We can serve up to 35 people in the inn dining room.</i>	\$250 + 9% tax
Inn Kitchen Use for 1 Day	\$100 + 9% tax
Inn Kitchen Use for 3 Days	\$200 + 9% tax
Butternut Cabin (1 night) <i>One mile from the inn, this cabin has bunks for eight people. It is accessible only by walking/skiing/snowshoeing or biking. There is no water or electricity but there is an outhouse and spectacular view.</i>	\$100 + 9% tax
Butternut Cabin (2 nights)	\$200 + 9% tax

**Deposit Payment:** To confirm the reservation, a non-refundable 50% payment of the wedding package price + tax is required for all wedding and event reservations. We are happy to hold a wedding date for seven days as a courtesy.

**Final payment:** The final bill must be paid by one person at the time of check out. The bill will be adjusted per additions or deductions as described above.

## SLEEPY HOLLOW EVENT POLICIES

**SET UP:** The morning before you arrive for your event, Sleepy Hollow staff will set up the tables and chairs for your event in the Round Barn and Pavilion. Pavilion Sidewalls must be rolled down and rolled up by Sleepy Hollow staff. We do not have staff available to change setups during the event. Event organizers are responsible for their own event decoration. You may use thumbtacks, hanging strips, or scotch tape only on walls and beams.

**CLEAN UP:** Event organizers must return the venue to the condition in which it was provided. All garbage, recycling, and compost that wasn't removed by hired vendors should be in garbage bags, recycling bins, or compost containers; our staff will take care of them from there. If you have used the white plastic chairs, they must be stacked neatly on the carts and returned to the Pavilion closet. The wooden chairs inside the Barn must be stacked against the wall at time of check out. If guests throw confetti, flower petals, birdseed, or anything along those lines during a ceremony, it must be cleaned up before checkout.

**VENDORS:** Event organizers have their choice of vendors. All vendors must adhere to Sleepy Hollow's guidelines. You are responsible for communicating the guidelines to their vendors. All vendors must leave the premises as they found them. Caterers and bartenders must remove the garbage, recycling, and compost they produced before leaving and may place it into the dumpsters in the parking lot or take it with them. Caterers may use the outdoor kitchen behind the Pavilion and the indoor kitchen in the Barn. Instructions on how to use the dishwasher are on the wall. Bartenders may use the outdoor bar in the corner of the Pavilion or set up in the Barn. Vendors may drive up the brick pathway to the barn, but please do not drive on the grass.

**ALCOHOL:** To serve guests alcohol at a Sleepy Hollow event, organizers must use a bartending service or catering company licensed to sell and serve liquor in Vermont. Event organizers are not allowed to purchase or provide alcohol for their guests. At least 60 days before the event, the vendor must apply for approval to serve alcohol at the event to the State of Vermont Department of Liquor and Lottery. The State will then send the application to the town of Huntington ([huntingtonclerk@gmavt.net](mailto:huntingtonclerk@gmavt.net)) for approval and permitting. Once the caterer receives the approved permit, this permit must be sent to [weddings@skisleepyhollow.com](mailto:weddings@skisleepyhollow.com) at least 30 days before the event.

**GARBAGE/RECYCLING/COMPOSTING:** Vermont law (Act 148) requires businesses to recycle and compost and there are fines for non-compliance. Your event group, including hired outside vendors, must compost and recycle. We provide written guidelines and proper containers.

**FIRE, SMOKING:** We don't allow vaping or smoking cigarettes, cigars, or cannabis in the Inn, Round Barn or the Pavilion. We ask that guests who want to smoke do so outdoors at least 100 feet away from buildings, on the grass, gravel, brick, snow, or sand. Candles are permitted in glass containers on tables in the Barn. No candles are allowed in the inn. We don't allow fireworks, sky lanterns, or anything else that could cause a fire.

**MUSIC:** Following the local noise ordinance, a band or DJ playing outside in the Pavilion must end at 11 pm. If clients are playing music, that music must end at 11 pm outside and the volume must be turned down to neighbor-friendly levels inside. Sleepy Hollow has two portable speakers, two corded microphones and one microphone stand available for client use.

**PETS:** Due to allergy concerns, dogs, cats, and other domestic animals (other than service animals) are not allowed in the Inn or Barn. Leashed pets are welcome in outdoor ceremonies, in tents and RVs with

campers, and on Sleepy Hollow's trail network. Pets are not allowed on ski trails during the winter, when they could damage the trails or be a danger to fast-moving skiers.

**VEHICLE ACCESS:** Sleepy Hollow has a large gravel parking lot that can fit over 100 cars. There are two electrical plugs (up to three if using the EV charging station) for RVs. In the case of a winter wedding, Sleepy Hollow management plows and sands the road to the venue. Sleepy Hollow recommends winter wedding guests have 4WD, AWD or good snow tires. Sleepy Hollow is not responsible for vehicles that sustain damage on our roads or in our parking lot.

**PROPERTY ACCESS:** Sleepy Hollow is an 880-acre property with a 32-kilometer trail system used for hiking, running, and biking during the summer and Nordic skiing and snowshoeing in the winter. All Inn guests receive trail passes as part of the multi-day venue package and are encouraged to enjoy the outdoor access.

### **SLEEPY HOLLOW INN ROOM DESCRIPTIONS**

A maximum of 22 people can stay overnight due to fire safety regulations. Babies and small children do count. We ask for one group payment to reserve the inn, as we cannot do individual room payments.. Some groups have their friends and family reimburse them for the inn rooms. We cannot do individual payments. Here are the details of the rooms with prices:

**Brick Fireplace Room (Downstairs):** This room features a large brick fireplace with a wood stove insert and a queen-size bed and extra twin bed. Full private bathroom with a jacuzzi bathtub and shower head.  
*\$185 per night, plus 9% tax = \$201.65*

**Catamount:** One queen-size bed with an extra twin bed. Private bathroom with shower.  
*\$185 per night, plus 9% tax = \$201.65*

**Ethan Allen:** A two-room suite with a queen-size bed in one room and a full-size futon bed in the other. Private bathroom with shower.  
*\$195 per night, plus 9% tax = \$212.55*

**Ira Allen:** One queen-size bed with a private bathroom and shower.  
*\$185 per night, plus 9% tax = \$201.65*

**Ann Story:** One queen-size bed and one twin bed. Private bathroom with shower.  
*\$185 per night, plus 9% tax = \$201.65*

**Molly Stark:** One queen-size bed and one twin bed. Private bathroom with shower.  
*\$185 per night, plus 9% tax = \$201.65*

**Remember Baker:** A room off of the upstairs living room, which includes one full-size bed and two twin beds. This room has access to a shared bathroom with a shower.  
*\$175 per night, plus 9% tax = \$190.75*

**Seth Warner:** A room off of the upstairs living room, which features one queen bed and two twin beds. This room has access to a shared bathroom with a shower.  
*\$175 per night, plus 9% tax = \$190.75*

## SLEEPY HOLLOW ROUND BARN INVENTORY

### **Tables:**

- 20 - 5' rounds (each table seats eight people and max 15 x 5 ft tables fit on the first floor of the round barn)
- 7 - 4' rounds (each table seats six, and tables must stay in the balcony for you to use or not use)
- 1 - 3.5' round table
- 1 - (10' x 3') rectangular buffet table
- 3 - (8' x 2') rectangular buffet tables
- 4 - (6' x 2') folding buffet tables
- 5 - 3' round high top cocktail tables (Height - 42 inches)

### **Chairs:**

- 165 Wooden folding chairs (these must stay in the barn)
- 165 White folding wedding chairs (used for ceremonies at the gazebo but can also used for pavilion seating)

### **Garbage/Recycling/Composting:**

- Four large (30 gallons) garbage cans
- Six recycling bins (you can mix plastic bottles, paper, cardboard, etc.)
- Two compost bins
- Guidelines for recycling and composting will be available.
- Composting is food only. No compostable plates or silverware.

### **Kitchen:**

- 2 conventional gas ovens
- 2 microwave ovens
- Commercial dishwasher
- 3 Sinks, plus mop sink in the restroom
- Refrigerator with freezer in the kitchen
- Two refrigerators with freezers in the pavilion catering area.
- Commercial coffee maker

### **In addition:**

- There is a sound system that you can connect to with a phone or computer. There are speakers connected to both inside the Barn and outside in the Pavilion. We recommend testing it before your event.
- There are two portable and chargeable speakers with two cord microphones for the Gazebo, Pavilion and Barn. There is also one microphone stand.
- Pavilion sidewalls, roll down, white with cathedral window (OPTIONAL, additional fee)
- The round barn does have heating/cooling.

\* **Sleepy Hollow DOES NOT have the following items:** ice or ice machine, table linens, napkin linens, cookware, dishware, silverware, glassware, candles or decor.